



JUNE 2014

JENSEN OWNERS' CLUB RULES
Approved AGM June 2014.

Approved by the Jensen Owners' Club



Table of Contents

1. Title	3
2. Objectives	3
3. Constitution.....	3
4. Honorary Members	3
5. Full Members	3
6. Election of Members	3
7. Provisional Members	4
8. Subscription	4
9. Payment of Subscriptions	4
10. Non-payment of Subscriptions	4
11. Resignation	4
12. Expulsion of Members	4
13. Use of Club Name and Address	5
14. Management	5
15. The Committee	5
16. Election of Officers	5
17. Nomination	5
18. Committee Meeting (or Sub-Committee)	6
19. Absence from Committee	6
20. Duties of General Secretary	6
21. Banking	6
22. Voting at Committee Meetings	7
23. Annual General Meeting	7
24. Extraordinary General Meeting	7
25. Essential Requirements for an (Annual or Extraordinary) General Meeting	7



26.	Agenda.....	7
27.	Voting.....	8
28.	Right to be Present	8
29.	Observance/Interpretation of Rules	8
30.	Alteration of Rules.....	8
31.	Events	8
32.	Copies of Rules.....	9
33.	Badges.....	9
34.	Guests.....	9
35.	Auditors.....	9
36.	Dissolution	9
37.	Areas.....	9
38.	Area Finance.....	9
39.	Area Activities	10
40.	Area Committees	10
41.	Records and Equipment	10
42.	Registrars.....	10
43.	Declaration of Interest.....	10



1. Title

The name of the Club shall be 'Jensen Owners' Club' hereinafter referred to as 'the Club'

2. Objectives

The objectives of the Club shall be to promote the good fellowship of motoring in all its branches, to further the interest in the marque and hold, arrange for, and conduct concours competitions, driving events and social events.

3. Constitution

Ladies and gentlemen of not less than 17 years of age shall be eligible for membership. The membership shall consist of (a) Honorary Members and (b) Full Members. The Club is a not-for-profit organization.

4. Honorary Members

The Committee may elect as Honorary Members any persons who have been distinguished in promoting the cause of motoring or of the Club in particular.

5. Full Members

A person owning a Jensen or having an interest in the Jensen marque shall be eligible for election as a Full Member.

6. Election of Members

Each candidate for membership must forward to the Membership Secretary a signed application form together with the necessary entry and subscription fees. All applications must be made by an individual in his/her correct name and be signed by the said person personally. The election of candidates shall be at the discretion of the Membership Secretary, who should refer any potential rejections to the Committee for further consideration. A vote of one third against any candidate shall exclude them from membership. Membership of the Club shall continue only for the period covered by the current subscription, and members shall be subject to re-election annually by the Committee.



7. Provisional Members

Any candidate for membership whose subscription has been received by the Membership Secretary shall be deemed to be a provisional member of the Club. Such provisional membership shall only hold good until either the Membership Secretary has approved the application of such candidate or until the next meeting of the Committee after payment of the subscription of such candidate.

8. Subscription

Entrance fees and subscriptions shall be in such amount as shall from time to time be laid down by the Committee.

9. Payment of Subscriptions

Entrance fees and subscriptions shall fall due on the first day of January in each year.

10. Non-payment of Subscriptions

Any member of the Club who has not paid his/her subscription within two months following the date on which it fell will forfeit his/her right to receive a Club magazine and will be taken off the register of members forthwith. A late renewal fee, as laid down by the Committee, can be levied. No member whose subscription is in arrears shall be eligible to take part in any concours competition or driving event promoted by the Club, neither shall such a member be able to attend a meeting of the Committee unless specifically invited by the Club Secretary or Chairman.

11. Resignation

Any member wishing to resign his membership shall give written notice of such desire to the Membership Secretary. Also, any member ceasing, voluntarily or otherwise, to be a member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any privileges of membership, but he or she shall remain liable for the payment of any debts due to the Club from him/her.

12. Expulsion of Members

It shall be the duty of the Committee if at any time they shall be of the opinion that the interests of the Club so require, by letter to invite any member to withdraw from the Club within a time specified in such letter, and in default of such withdrawal to submit the question of his/her expulsion to a meeting of the Committee to be held within six weeks after the date of such letter. Members of the Committee shall be given at least 7 days' notice that a question of withdrawal or expulsion is to be discussed at a meeting of the Committee. The member whose expulsion is under consideration shall be given at least 7 days' notice of such a meeting and shall be allowed to offer an explanation of his/her conduct verbally, or in writing and if two



thirds of the members present shall then vote for his/her expulsion, he/she shall thereupon cease to be a member of the Club.

13. Use of Club Name and Address

The name and address of the Club shall not be given by any member as his/her address for any trade, advertising or business purposes, or in connection with any legal proceedings.

14. Management

The authority and responsibility for the transaction of business of the Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred upon them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established, other than those expressly directed or required to be exercised or done by the Club in General Meetings. The Committee shall meet as and when necessary but not less than three times a year.

15. The Committee

The Committee shall consist of the President, Chairman, Treasurer and General Secretary who shall be ex-officio members of the Committee, together with not less than eight and not more than eighteen members. The Committee shall have the power to appoint a Sub-Committee of not less than three persons to meet on its behalf in respect of any matter which is specifically referred to such a Sub-Committee. Four members of the Committee or more as the Committee shall decide, shall form a quorum.

16. Election of Officers

The President, Vice-President, Chairman, Treasurer and General Secretary shall be elected at the Annual General Meeting and subject to termination of their office by resignation or otherwise, shall remain in office until their successors are appointed at the next Annual General Meeting following their appointment. A retiring Chairman shall be appointed an ex-officio member of the Committee for the year following his appointment, provided he/she remains a member. The retiring officers and other members of the Committee shall be eligible for re-election. Each Committee member must be a Member of the Club. The Committee shall have the power to co-opt other members as they deem necessary. The Chairman's term of office should be a maximum of 5 years. At the Annual General Meeting preceding the 5th year of office a Vice-Chairman will be elected with a view to succeeding the retiring Chairman.

17. Nomination

Nomination of a new candidate for election as an officer must be received by the General Secretary not less than twenty-one days before the Annual General



Meeting, under exceptional circumstances and subject to the discretion of the Committee, nominations may be accepted later than this. Nominations of candidates shall be signed by the member proposing them. Before nominating a candidate, the proposer must obtain an intimation that the member nominated is willing to serve. The election of candidates shall be by ballot, the conduct of which shall be the duty of two returning officers appointed for this task by the Annual General Meeting.

18. Committee Meeting (or Sub-Committee)

The Committee shall meet whenever summoned by the General Secretary, who may convene a meeting of his own accord, or shall do so by direction of the Chairman, or on a requisition signed by at least four members of the Committee or Sub-Committee.

19. Absence from Committee

Any member of the Committee who shall without sufficient reason, absent him/herself from three consecutive Committee meetings will be understood to have tendered his/her resignation of his/her position on the Committee. The Committee shall consider whether to accept or reject such a tendered resignation at the next Committee meeting.

20. Duties of General Secretary

It shall be the duty of the General Secretary to attend in person or by deputy all meetings of the Club and all meetings of the Executive Committee and to take minutes of the proceedings. Such minutes shall be entered on a suitable book, or equivalent secure electronic storage medium, and presented for confirmation at the following meeting. It shall also be the duty of the General Secretary to conduct all such correspondence as required by the Committee. In the absence of the Chairman, the Secretary shall preside at Meetings of the Club and of the Committee. The General Secretary shall give at least five days notice of all Committee Meetings; emergencies excepted.

21. Banking

All monies of the Club shall be banked by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorized by the Committee. The Committee shall cause true accounts to be kept of the Club's business transactions and all sums of money received and disbursed. The Books of Account shall be kept at such a place as the Committee shall prescribe. The Committee shall lay before the Club at every Annual General Meeting a statement of Income and Expenditure for the past year made up to 31st. December last years. A balance sheet shall be made out every year and laid before the Club at the Annual General Meeting, and such balance sheet shall contain a summary of the assets and liabilities of the Club.



22. Voting at Committee Meetings

Each member and ex-Officio member present at a meeting of the Committee shall be entitled to vote. In the event of a tie, the Chairman shall exercise an additional casting vote. The Committee shall vote by ballot if any member present so demands.

23. Annual General Meeting

The Annual General Meeting of the Club shall be held each year upon a date and time fixed by the Committee. The Annual General Meeting shall:

- a) Receive from the Chairman a report of the activities of the Club during the preceding year.
- b) Receive from the Treasurer a full statement of accounts duly audited showing the receipts and expenditures for the preceding year, together with a balance sheet showing the assets and liabilities of the Club.
- c) Receive such other reports as the Chairman shall deem to offer.
- d) Appoint two returning officers for the ensuing elections.
- e) Elect the President, Vice-Presidents, Chairman, General Secretary, Treasurer and Auditors.
- f) Decide upon any resolutions which may be duly submitted to the Annual General Meeting as hereinafter provided.

24. Extraordinary General Meeting

An Extraordinary General Meeting may be convened by direction of the Committee at a place appointed by the Committee or on a requisition to the General Secretary stating the business for which the meeting is required and signed by no less than twelve members. If the meeting so requisitioned be not convened within twenty-eight days the said twelve members may convene such a meeting, which shall however, not be valid unless proof of the receipt by the General Secretary of the requisition be available.

25. Essential Requirements for an (Annual or Extraordinary) General Meeting.

A minimum of twenty Full or Honorary Members, including at least three members of the Committee, shall form a quorum at a General Meeting. At least twenty-eight days' notice of all General Meetings shall be given, but non-receipt of such notice by any member shall not invalidate the proceedings.

26. Agenda

When members wish a matter to be discussed at a General meeting, the text of such matter signed by at least two members shall be sent to the General Secretary at least twenty-one days before the General meeting whereupon the said matter shall be included in the agenda in the name of the members concerned. A copy of the agenda shall be sent to each member and posted on appropriate internet-based communication media at least five days prior to the General Meeting but the



fact that any member has not received a copy of the agenda shall not invalidate the proceedings. No business which is not included in the agenda shall be carried out unless at least two thirds of the members present are in favour.

27. Voting

Every Full or Honorary Member in good standing may be present and may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 14, a majority of votes decides a resolution. At any General Meeting any twelve members present may demand a poll, and thereupon the meeting shall be adjourned to a time and place named by the Chairman, and a postal vote shall be taken of all current members of the Club. The decision of the members as shown by such postal votes shall be reported to the adjourned meeting and shall be deemed to be the decision of such meeting. No vote shall be taken at a General Meeting unless a quorum of members be present. Voting shall be a show of hands or by ballot. Proxy votes shall not be allowed.

28. Right to be Present

No one can take part in a General Meeting of the Club unless he has been duly elected a Full or Honorary Member of the Club and has paid his subscription according to these rules.

29. Observance/Interpretation of Rules

Every member binds him/herself to abide by the Rules of the Club, and also by any modifications thereto made in conformity with such Rules, and also to accept as final and binding the decision of the Executive Committee in all cases of dispute or disagreement as to interpretation of the Rules.

30. Alteration of Rules

Any alteration may be made to these Rules by a General Meeting provided that:

- a) Details of the proposed alteration or alterations are included in the notice of the General Meeting.
- b) The resolution proposing such alteration is carried by two-thirds of those present and voting at such General Meeting or by two thirds of those voting should a poll be demanded as provided for in Rule 27.

31. Events

All motor competitions promoted by the Club shall be held under the General competition Rules of the Royal Automobile Club and in accordance with any other requirements of the Royal Automobile Club. Any member convicted of an offence arising out of his being in charge of a motor vehicle in any Club event or any Club business may be liable to expulsion from the Club under Rule 12.



32. Copies of Rules

Every member shall be furnished with a copy of the Club Rules and Regulations on request.

33. Badges

Any badge of office issued to a member by or for the Club shall remain the property of the Club. On termination of their membership members shall deliver up such badges to the Secretary.

34. Guests

Each member of the Club may bring guests to the Club functions but shall be responsible for any fees that may be payable at such functions.

35. Auditors

The auditors shall be appointed at the Annual General Meeting who shall examine and ascertain the correctness of the accounts and balance sheet to be presented at the following Annual General Meeting. The Auditors shall be supplied with copies of the year's accounts, and it shall be their duty to examine the same with the Accounts and Vouchers relating thereto. The auditors shall have free access at all reasonable times to the financial books of the Club.

36. Dissolution

The Club may be dissolved at a General Meeting, provided that the resolution moving such dissolution be carried by a two thirds votes provided for in Rule 14. If the resolution of the dissolution be duly passed the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realization these shall be disposed of at the discretion of the Committee.

37. Areas

The word 'Area' to mean that a designated area is run by a Jensen Owners' Club representative in agreement with the Committee and Club rules. The Committee shall have power to form or dissolve Areas of the Club as and when the need arises. Such Areas shall be bound by the Club Rules.

38. Area Finance

The Committee may make an annual grant to each Area the amount of which shall be as from time to time laid down by the Committee.



39. Area Activities

Areas may elect a local Committee for the purpose of providing sporting and social events for their area members. All such events shall be run on an efficient and economical basis.

40. Area Committees

Areas may be run with an Area Committee. If so, it must have a Chairman, Secretary and Treasurer, who must be elected annually at the Area AGM. The Area Committee shall have no less than 4, no more than 8, elected Committee members. One of these positions must take on the role of Area Representative. Committee members shall, subject to termination of their Committee membership by resignation or otherwise, remain in office until their successors are appointed at the next Area Annual General Meeting following their election. In the event of a committee member terminating his/her appointment by resignation or otherwise, the Area Committee may appoint another club member to serve the unexpired term of office. All people holding these positions must be Full or Honorary Members of the Jensen Owners' Club.

Areas run without a committee must have a designated Area Representative and a Secretary/Treasurer. These are annually elected positions by the members in that Area. In all situations Area representatives are responsible for ensuring that a record of current Area members and activities is kept. They shall also keep proper accounts of Club monies or monies raised via Area members. Area records should be sent to the General Secretary at least every 6 months or as requested. Accounts should go to the JOC Treasurer every 6 months or as requested.

41. Records and Equipment

All books, papers, badges, records and equipment relating to the Club affairs shall remain the property of the Club. These shall be at all times available for inspection by the Club Committee and shall be produced at any reasonable time on request of the Committee, either in whole or part.

42. Registrars

Official Registrars to be appointed and their duties laid down by the Committee. All records will remain the property of the Club and shall be produced at any reasonable time on demand by the Committee.

43. Declaration of Interest

Prospective new Committee members and existing Committee members should declare any interest, full time or part time, whatsoever with any connection with the motor trade.