



Jensen Owners' Club Forum User Guide

Forum User Guide



Jensen Owners' Club Forum User Guide

Table of Contents

| | | |
|----------|--|-----------|
| 1 | Introduction..... | 3 |
| 1.1 | The Menus / User Control Panel..... | 3 |
| 1.1.1 | Logging in..... | 3 |
| 1.1.2 | Logging out | 3 |
| 1.1.3 | User Control Panel..... | 4 |
| 1.1.4 | Private Messages..... | 5 |
| 1.1.5 | Board Index | 5 |
| 1.1.6 | Quick Links | 5 |
| 1.1.7 | Your View..... | 6 |
| 1.1.8 | The Main Menu..... | 6 |
| 1.1.9 | Contact Us | 6 |
| 2 | Create a New Post | 7 |
| 2.1 | Posting..... | 7 |
| 2.1.1 | Using the icons in a post..... | 7 |
| 2.2 | Uploading images | 8 |
| 3 | Viewing Images | 11 |
| 4 | Replying to a post | 12 |
| 5 | Editing, Deleting, Reporting or Quoting a post..... | 13 |
| 5.1 | Editing..... | 13 |
| 5.2 | Deleting..... | 13 |
| 5.3 | Reporting a post | 14 |
| 5.4 | Quoting | 15 |
| 5.5 | Topic Tools..... | 15 |

Jensen Owners' Club Forum User Guide

1 Introduction

Welcome to the Jensen Owners' Club (JOC) A technical and discussion forum. This Forum is open to all Jensen enthusiasts.

We offer you this guide as a reference on how to use the JOC Forum. The document will not show every screen or option, not all features you see in these screenshots might be visible to you, but it will show you the basic and quickest way to manoeuvre around our site.

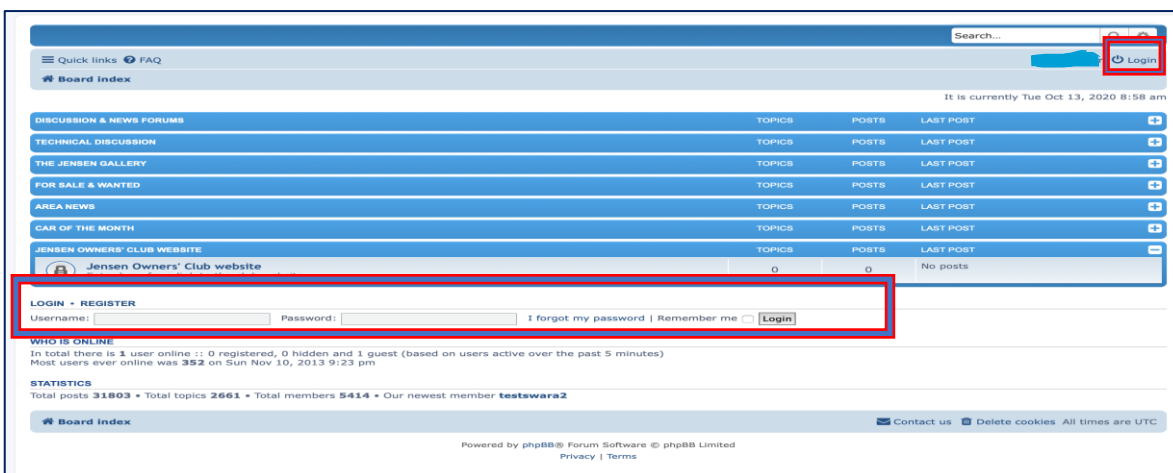
1.1 The Menus / User Control Panel

Access to the Forum and My Account area is a single sign-on feature; this means if you log into the Forum, you will also be log in to "My Account" section of the website.

To login to the Forum you will need your username and password that you set at the time of your registration. If you do not remember your password, you can reset by clicking forgot password. You will receive an e-mail to reset your password (check your junk box before contacting our administration team).

1.1.1 Logging in

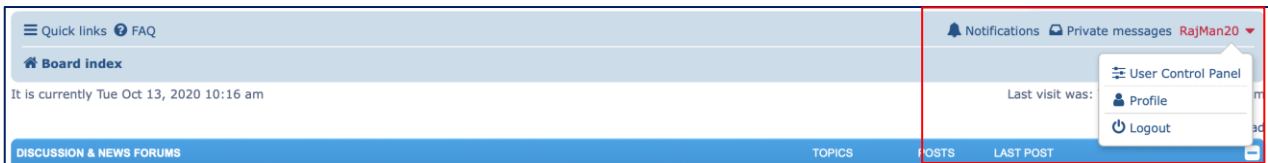
To log in, you have two options; from the **My Accounts** from the home page of the website or the **Forum**. To access the Forum, click on the main menu bar and then "**The Club**" than "**Forum**". Use the "login" option at the top of the page or the bottom of the page.



1.1.2 Logging out

Click on your username as shown below and choose the logout or also again from My Account.

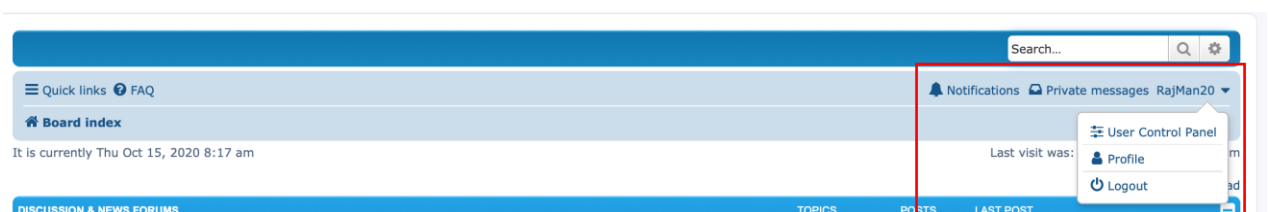
Jensen Owners' Club Forum User Guide



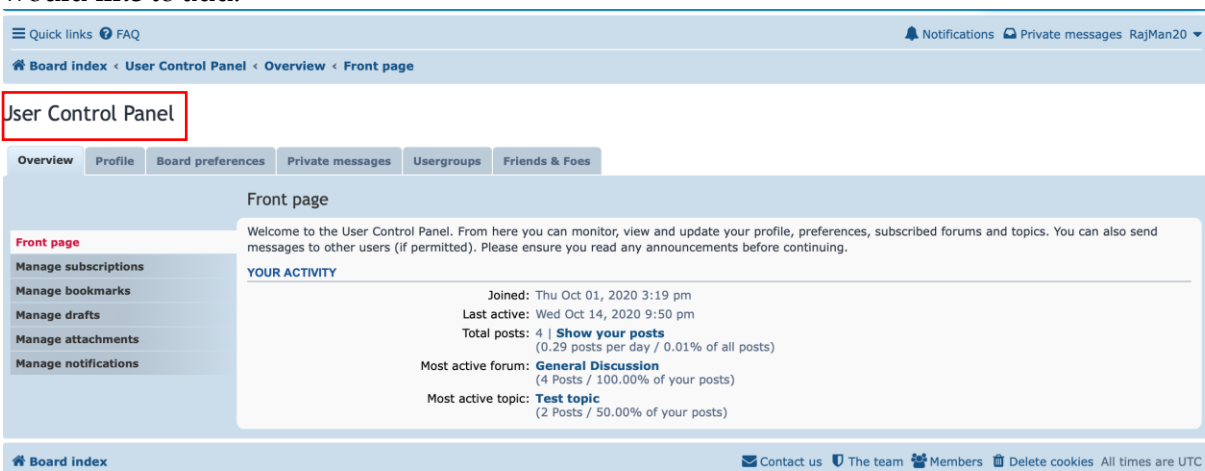
1.1.3 User Control Panel

The control panel takes you to your settings. Please ensure you refer to the Forum Rules when adding your data.

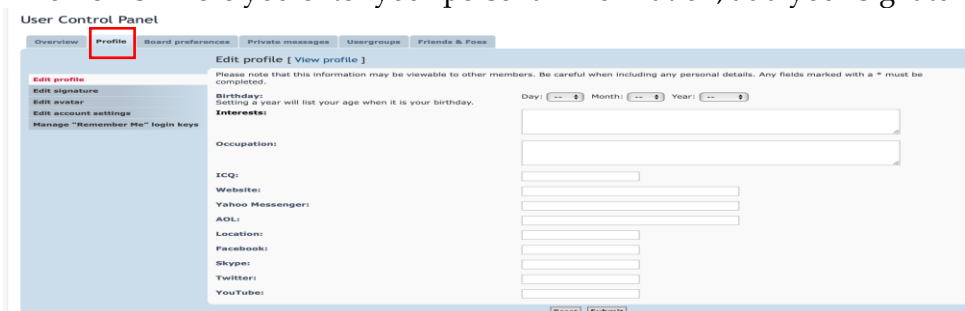
Click on your name as shown in the screenshot and head to “user control panel”.



User Control Panel is where you can change your signature, avatar and other contact details you would like to add.



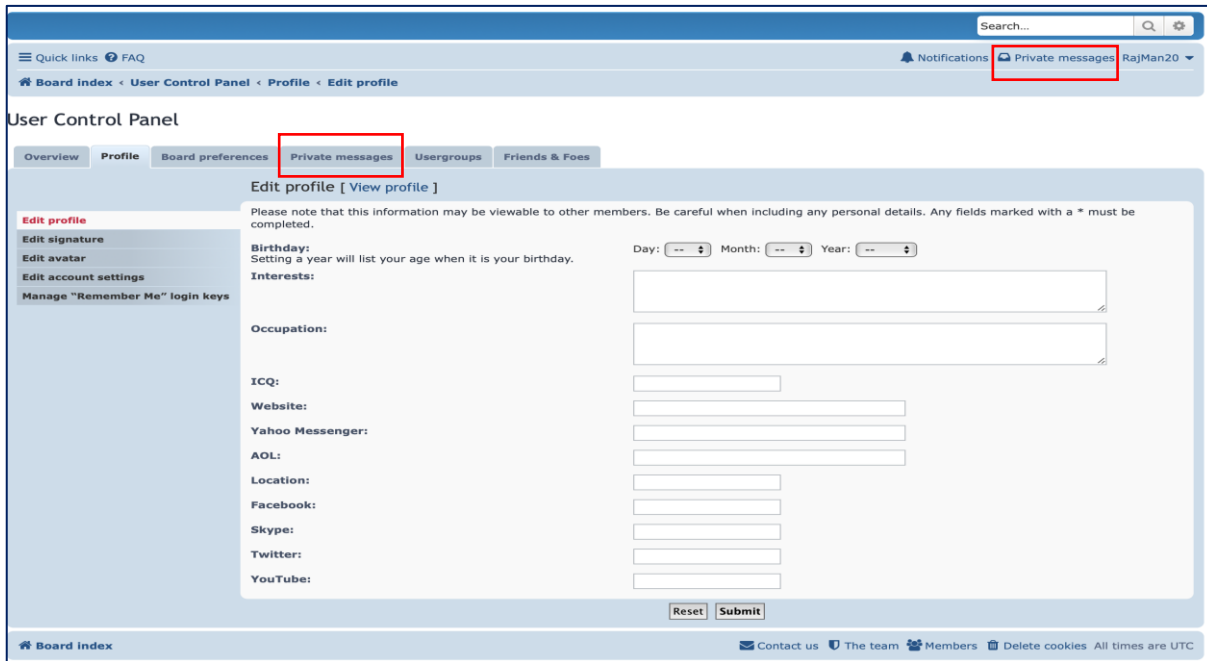
“Profile” is where you enter your personal information, add your signature and your avatar.



Jensen Owners' Club Forum User Guide

1.1.4 Private Messages

From this area, you can reply to private messages. You will also receive an e-mail notifying you that you have received a private message on the JOC forum.



1.1.5 Board Index

Board Index will take you back to the main menu of the Forum

1.1.6 Quick Links

Quick Links will take you to various windows, such as









- The Forum Rules
- New/unread / unanswered topics/post
- Archived post
- The Team
- Members search



Jensen Owners' Club Forum User Guide

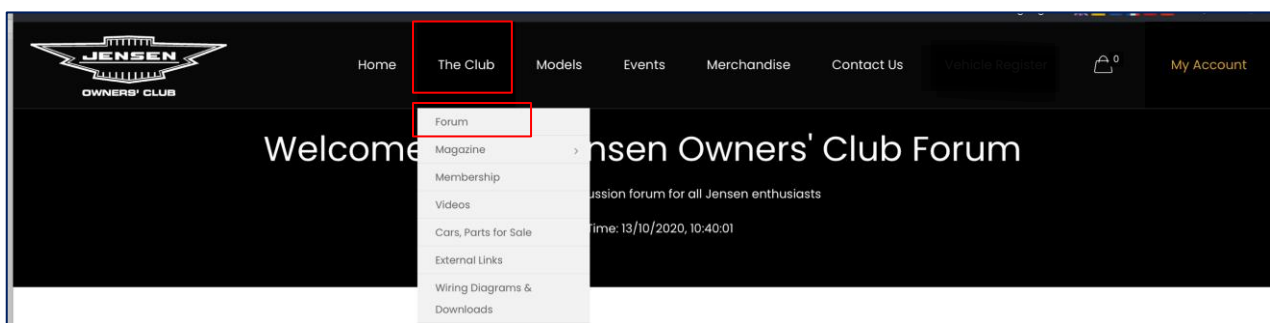
1.1.7 Your View

Your view of the Forum will depend on the device you are using or the size of your monitor. For example, the “Last post” column is only visible in a broader screen layout.

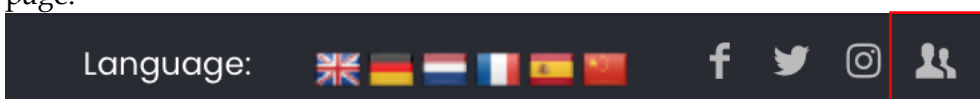
| DISCUSSION & NEWS FORUMS | TOPICS | POSTS | LAST POST |
|---|--------|-------|---|
|  General Discussion You can discuss anything here, Jensen related or not. Technical discussions / questions may be moved to the correct Forum. | 8626 | 87414 | by RajM  13 Oct 2020, 10:02 |
|  Events Post advance news of events you will be attending | 1177 | 10345 | by kees  11 Oct 2020, 11:19 |
|  Virtual concours for non JOC members The club has decided to launch a virtual concours open to non-JOC members | 1 | 8 | by Toby  16 Jun 2020, 22:15 |
|  JOC Virtual Concours 2020 Due to the cancellation of this year's International Weekend the club have launched a virtual concours. | 39 | 79 | by desem  29 Sep 2020, 14:18 |

1.1.8 The Main Menu

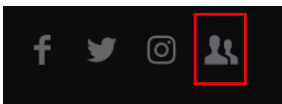
When accessing our website, you will be able to access the Forum. To do this, click on “The Club” and choose “Forum”.



To return to the Forum from the website, use the quick link icon at the top or bottom of the web page.

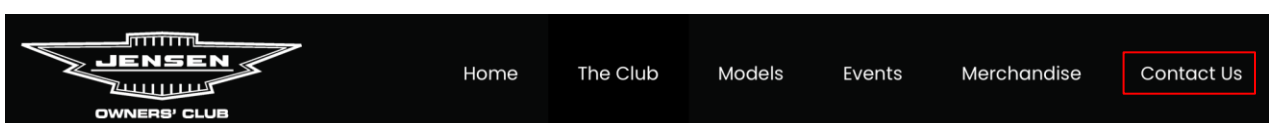


Bottom of the Website page



1.1.9 Contact Us

All our contacts are volunteers, and we ask for your patience with us while we take the time to read and respond to your message. Look for the Contact us on the main menu bar and choose who you would like to contact.



Jensen Owners' Club Forum User Guide

2 Create a New Post

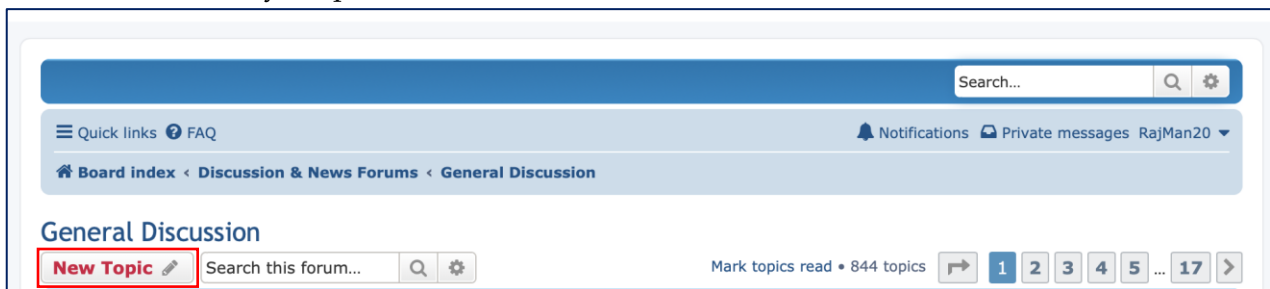
When creating a post, please make sure you are creating it in the right forum area. Each area is self-explanatory. If your post appears in the incorrect forum area, our administrator or moderators will move the post to the appropriate Forum.

Forum titles:

| | | | | |
|--------------------------|--------|-------|-----------|---|
| DISCUSSION & NEWS FORUMS | TOPICS | POSTS | LAST POST | + |
| TECHNICAL DISCUSSION | TOPICS | POSTS | LAST POST | + |
| THE JENSEN GALLERY | TOPICS | POSTS | LAST POST | + |
| FOR SALE & WANTED | TOPICS | POSTS | LAST POST | + |
| AREA NEWS | TOPICS | POSTS | LAST POST | + |
| CAR OF THE MONTH | TOPICS | POSTS | LAST POST | + |

2.1 Posting

Click on reply to post or new topic and enter a subject and the text you want to post. You can include emojis from the list on the right; we recommend you do this rather than using the emoticons from your phone.



2.1.1 Using the icons in a post

If you are posting a website link, please first make sure the link works before submitting your post. We recommend you copy the URL (web address) to the body of the post, then select the [URL and then click on URL as shown below](#), this will recognise this as a link and displays it as such, preventing the address from being corrupted on some browsers.

When using a different [colour](#) to highlight the URL, please ensure you use a colour that will be readable.

The screenshot below shows other formats that you can use in your post, such as Bold, Italics, Underline.

Jensen Owners' Club Forum User Guide

To preview the post before it is live on the Forum, click preview if you need to make changes scroll down to the bottom of the to make your amendment than click submit when you are happy with it.

General Discussion

Preview:
www.joc.org.uk

You can **bold**, *italicise* or underline your text by highlighting the text you want to change and click on the above icons

To quote a particular text, highlight the text and click on

“ quote marks






adding bullet points

- enter your text
as many rows a you like
and then click on the list symbol

if importing an image from a saved file you will need to mark it's an image otherwise it will not show up in the post.

POST A NEW TOPIC

Subject:

B *I* U “ ” `</>`      **Normal**


[url]www.joc.org.uk[/url]

You can [b]bold[/b], [i]italicise[/i] or [u]underline[/u] your text by highlighting the text you want to change and click on the above icons





























To quote a particular text, highlight the text and click on [quote]quote marks[/quote]

adding bullet points

[list]enter your text
as many rows a you like
and then click on the list symbol[/list]



Smilies

BBCode is ON
 [img] is ON
 [flash] is OFF
 [url] is ON
 Smilies are ON

2.2 Uploading images

The JOC forum allows you to include images in posts. As the photos can be rather large, the images will be adjusted and rotated, so they appear correctly.

There are two ways to upload files. You can upload individual images by using the add files button under the attachments tab when replying to/creating a post.

Save draft Preview Submit

Options Attachments Poll creation

If you wish to attach one or more files enter the details below. You may also attach files by dragging

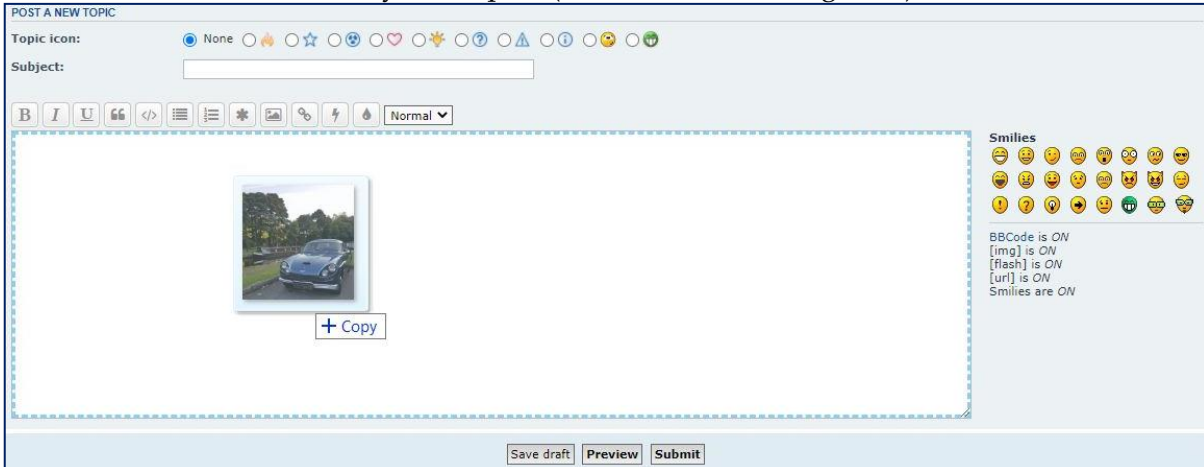
Add files

However, by far the easiest way which also allows multiple images to be uploaded is to use the

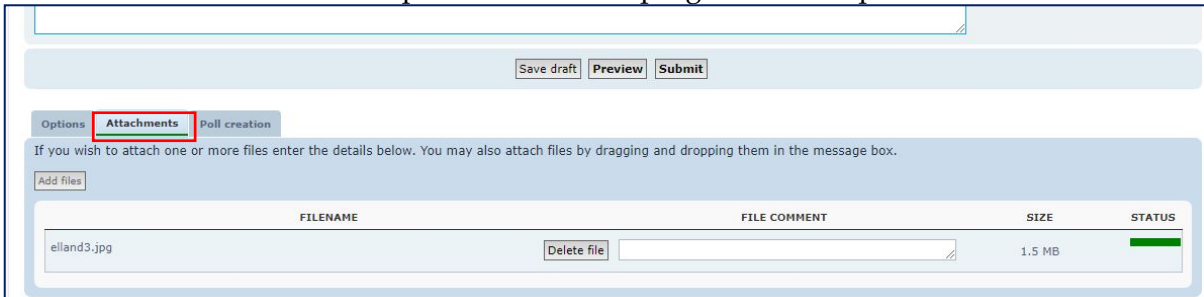
Jensen Owners' Club Forum User Guide

drag and drop feature.

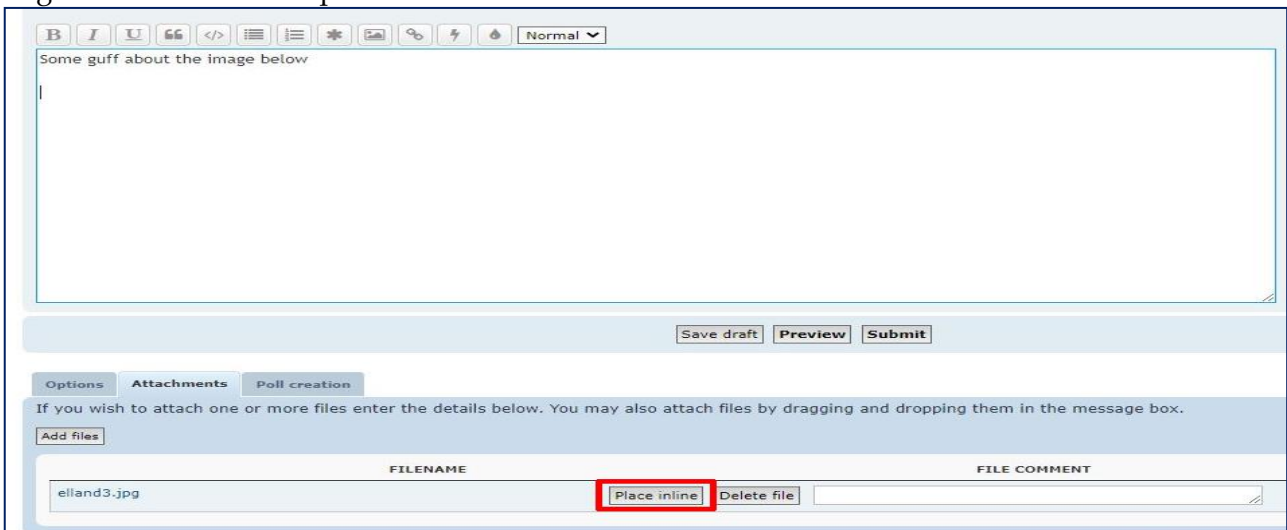
Find the image you want to upload in the appropriate folder on your computer and then just drag it into the window of the body of the post (known as the message box).



The attachment window will open and show the progress of the uploads



A few seconds after the status changes to a tick to show the upload is correct you will get an option to place the image inline. Type any text into the message box and click where you want the photo to go. Then click on the place inline button



Jensen Owners' Club Forum User Guide

3 Viewing Images

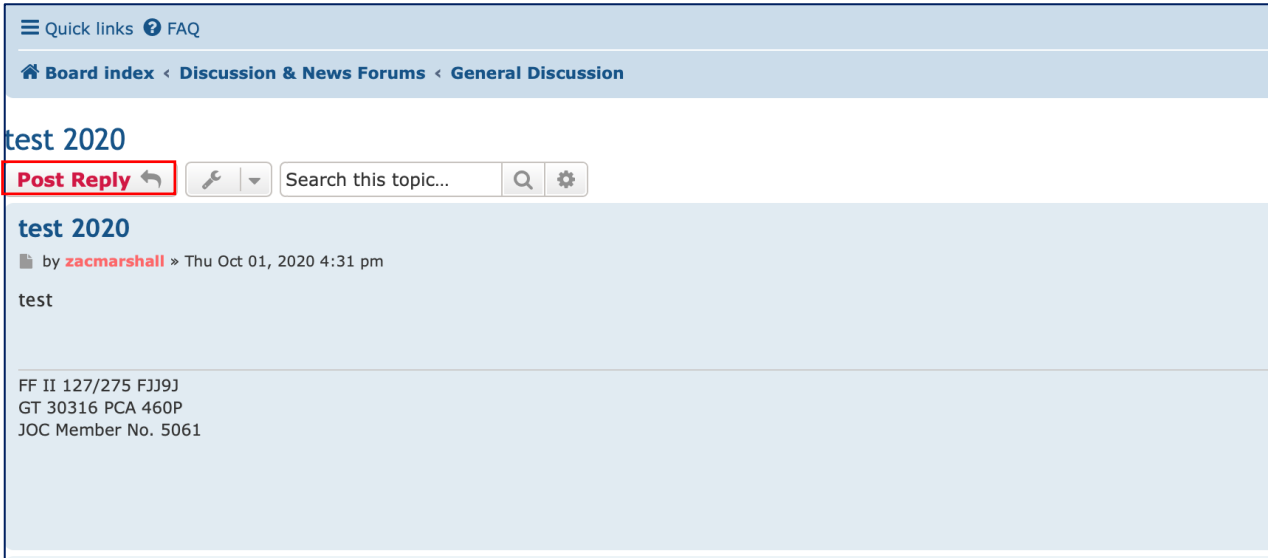
To view the image more significant click on it, and it will display in the width of the window. To close the image, click on the X at the bottom of the image.



Jensen Owners' Club Forum User Guide

4 Replying to a post






Open the topic you want to reply to and just click on 'Post Reply.'




Quick links [FAQ](#)

[Board index](#) < [Discussion & News Forums](#) < [General Discussion](#)

test 2020

Post Reply    Search this topic...  

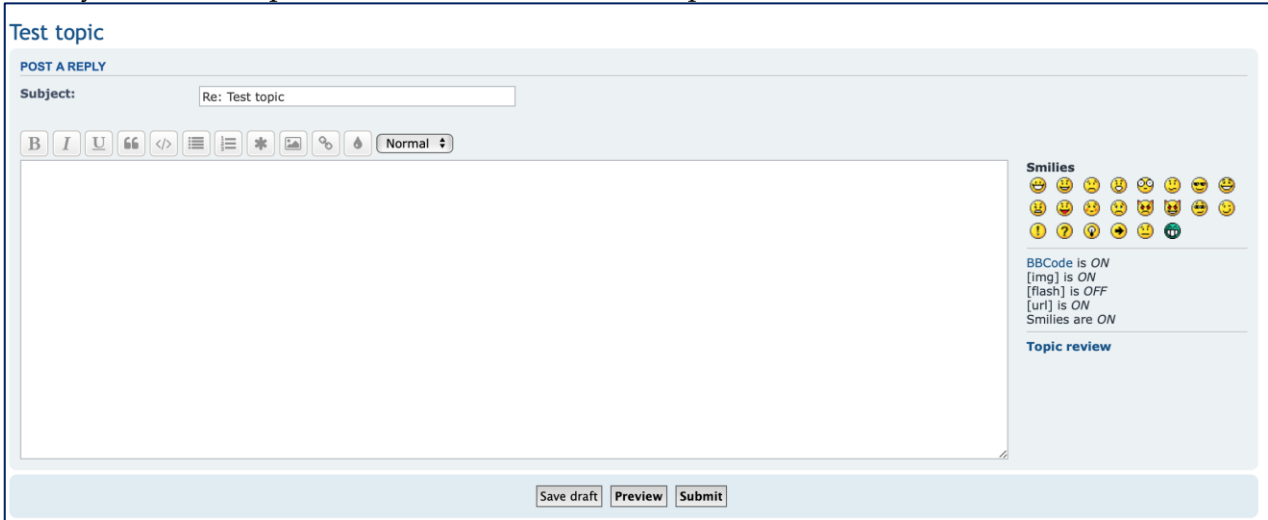
test 2020

 by **zacmarshall** » Thu Oct 01, 2020 4:31 pm

test

FF II 127/275 FJJ9J
GT 30316 PCA 460P
JOC Member No. 5061









Enter your text. The process here is similar to that of point 1.2.























Test topic

POST A REPLY

Subject:

Formatting: **B** **I** **U**          **Normal** 

Smilies

BBCode is *ON*
[img] is *ON*
[flash] is *OFF*
[url] is *ON*
Smilies are *ON*

[Topic review](#)

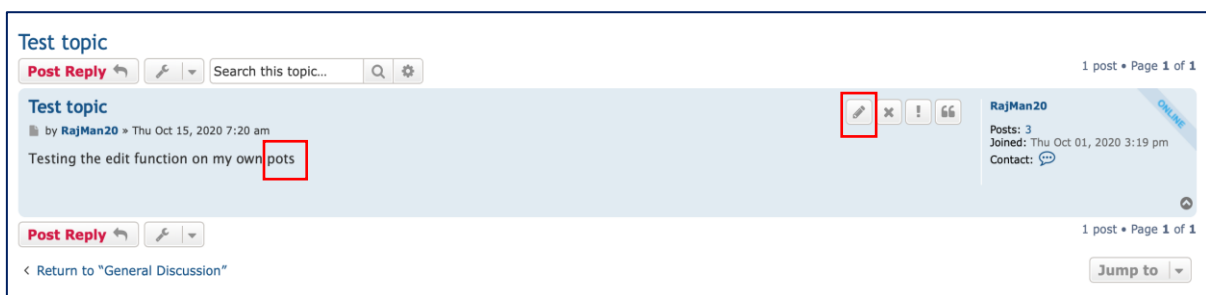
Jensen Owners' Club Forum User Guide

5 Editing, Deleting, Reporting or Quoting a post

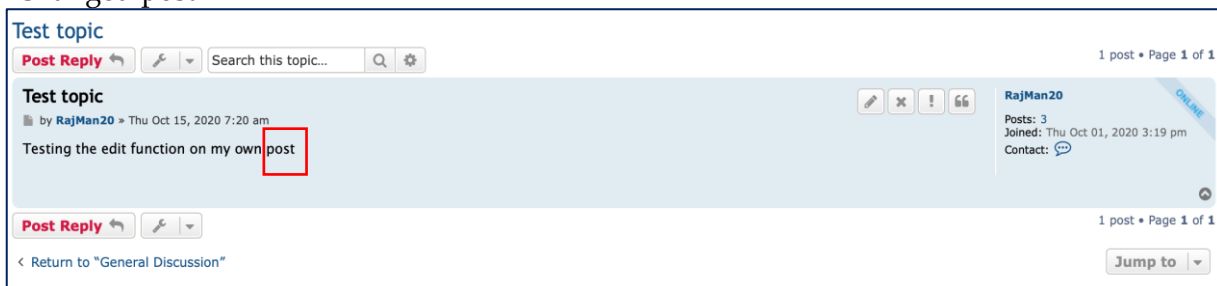
5.1 Editing

When amending your post

- Open the post you want to amend
- Click on the pencil to the right of the post
- Amend the text and submit it again



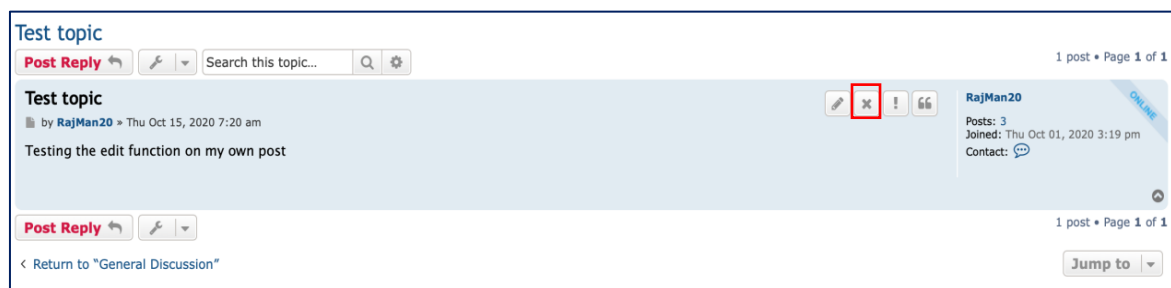
Changed post



5.2 Deleting

When deleting your post

- Open the post you want to delete
- Click on the 'X' symbol to the right of the post
- Confirm your reason
- Click yes to confirm or no to cancel



Jensen Owners' Club Forum User Guide

Delete post

Are you sure you want to delete this post?

Reason for deletion:
The specified reason for deletion will be visible to moderators.

Note: The option to edit and delete will only appear against the post that you have made.

5.3 Reporting a post

We hope that you never find the need to use this option and that you can find a resolution between the poster and yourself; however, our moderators are here to help. If you find yourself in a position that you need to report a post, we ask you to do so by using the report option on the Forum.

- Open the post you want to report
- Click on the '!' symbol to the right of the post
- Click on the dropdown menu and choose the reason you want to report the post
- Enter any further details so that our moderators can assess the post
- Tick yes or no if you want confirmation that the moderators have handled the said post
- Click submit or cancel if you change your mind.

Test topic

1 post • Page 1 of 1

Test topic

by **RajMan20** • Thu Oct 15, 2020 7:20 am

Testing the edit function on my own post

RajMan20

Posts: 3
Joined: Thu Oct 01, 2020 3:19 pm
Contact: [Contact](#)

Online

1 post • Page 1 of 1

[Return to "General Discussion"](#)

Report this post

Use this form to report the selected post to the forum moderators and board administrators. Reporting should generally be used only if the post breaks forum rules.

Reason:

☒ Yes ☐ No

Notify me:
Informs you when your report is dealt with.

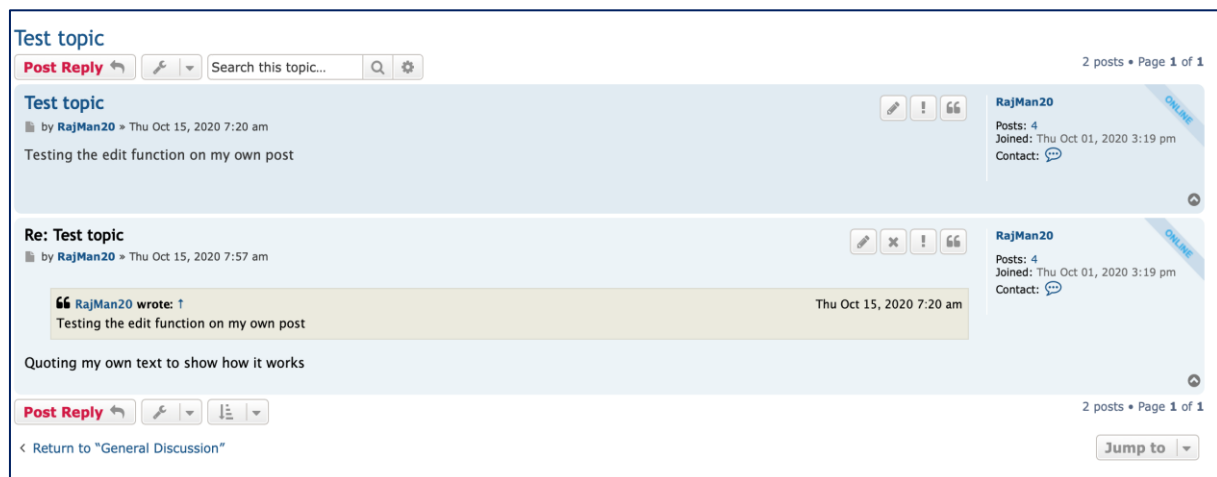
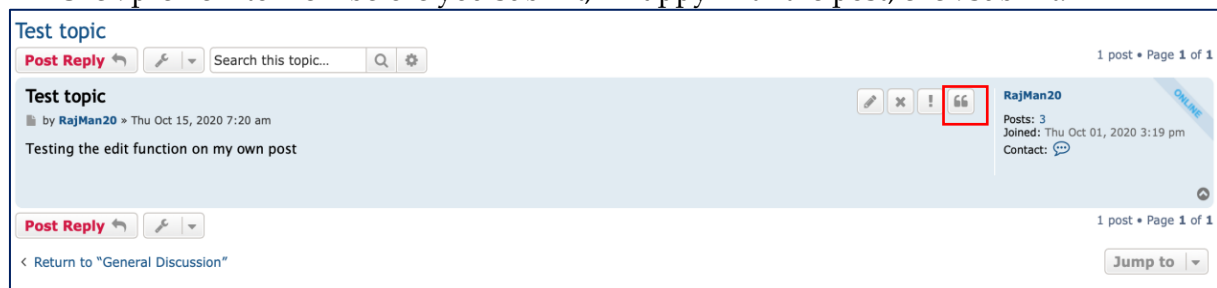
Further information:
This can be left blank.

Jensen Owners' Club Forum User Guide

5.4 Quoting

When using the quote option, please remember the system will not let you quote an image, and you should try only to use the quote the context in which you want to refer to, not the whole post.

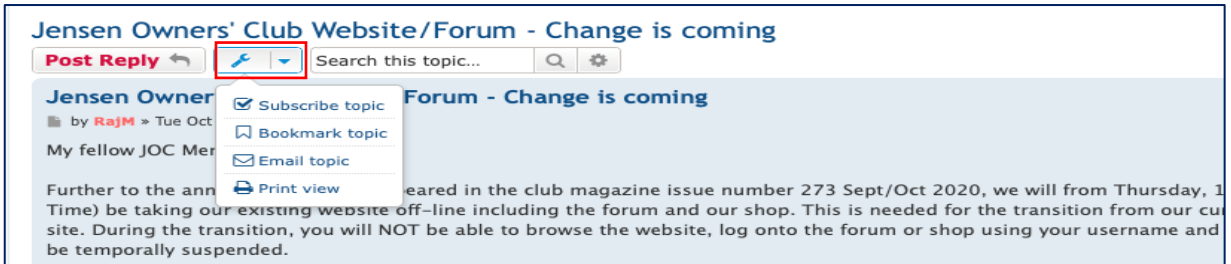
- Open the post you want to quote from
- Highlight the text you want to quote
- Click on the quotation symbol to the right of the post
- A new message box will open. Enter a few lines to make it readable
- Add what you want to say about the quoted post
- Click preview to view before you submit, if happy with the post, click submit.







5.5 Topic Tools

This symbol (spanner symbol) allows you to subscribe/bookmark send the topic and print the view.

Jensen Owners' Club Forum User Guide



Jensen Owners' Club Website/Forum - Change is coming




Post Reply   Search this topic...  

Jensen Owners' Club Website/Forum - Change is coming

by **RajM** » Tue Oct

My fellow JOC Members,

Further to the announcement made in the club magazine issue number 273 Sept/Oct 2020, we will from Thursday, 1st (10.00 AM - 12.00 PM) be taking our existing website off-line including the forum and our shop. This is needed for the transition from our current website to the new one. During the transition, you will NOT be able to browse the website, log onto the forum or shop using your username and password and will be temporarily suspended.

- ☒ Subscribe topic
-  Bookmark topic
-  Email topic
-  Print view